

# ARS 2020 Poster Guidelines and Genigraphics® Printing Services

The American Rhinologic Society has once again partnered with Genigraphics to provide poster session services for the 66th Annual Meeting, taking place September 11-12, 2020, at Renaissance Boston Waterfront in Boston, MA. The poster sessions will be divided up into 2 sessions.

Go to [www.genigraphics.com/ARS](http://www.genigraphics.com/ARS) to find the poster format requirements, free PowerPoint templates pre-sized for this meeting, and special offers for printing and hanging your poster.

## Important Poster Session Events:

Poster sessions will be held in **Renaissance Boston Waterfront Hotel – Atlantic Ballroom Pre-Function Space (3<sup>rd</sup> and 4<sup>th</sup> Floors)**

**Presenting Authors must be at their posters during the Authors Reception.**

### Poster Session #1 – Annual Meeting Poster Presenters

**Reception Location:** Atlantic Ballroom Pre-function – 3<sup>rd</sup> floor

Event	Thursday Sept 10th	Friday Sept 11th
Poster Set-up	1:00pm – 8:00pm	
Poster Session		8:00am – 8:00pm
<b>Authors Reception</b>		<b>5:30pm – 7:00pm</b>
Poster Removal*		By 8:00pm or Discarded

\*Posters not removed by 8:00pm Friday will be discarded.

### Poster Session #2 – COSM 2020 Poster Presenters

**Reception Location:** Atlantic Ballroom Pre-function – 4th floor

Event	Friday Sept 11th	Saturday Sept 12th
Poster Set-up	1:00pm – 8:00pm	
Poster Session		8:00am – 8:00pm
<b>Authors Reception</b>		<b>5:30pm – 7:00pm</b>
Poster Removal*		By 8:00pm or Discarded

\*Posters not removed by 8:00pm Saturday will be discarded.

All times are listed for Eastern Time Zone.



# Genigraphics®

407 Belt Line Rd #109  
Collinsville, IL 62234  
800-790-4001

# ARS 2020 Poster Guidelines and Genigraphics® Printing Services (Page 2)

## Poster Format Requirements:

Your poster must meet these guidelines or use one of the free templates at [www.genigraphics.com/ARS](http://www.genigraphics.com/ARS).

- Posters should be **no larger than 44" tall by 30" wide**.
- A section at the top of the poster must contain the Title, Authors, and Affiliations.
- Poster content should be readable from a distance of 4-5 feet.

## Poster Printing:

Genigraphics is proud to be the official poster printer for the ARS 66th Annual Meeting. Prior to printing, every order receives a free Design Review by one of our production specialists and we will advise you if we see any formatting issues. Our print quality and attention to detail is second to none. Posters can be shipped anywhere in the USA or Canada, and we print from all major graphics programs – both PC and Mac.

We also offer **On-site Poster Pick Up**, our popular **Poster Hanging Service**, and **Return Shipping Service**. Please visit for complete details, pricing, and order deadlines.

## Poster Design Assistance:

If you would like Genigraphics to design your poster, design services are available for a fee. For a quote or more information, please see the below contact information. You will be asked to send us the name of the desired template from [www.genigraphics.com/ARS](http://www.genigraphics.com/ARS) and send us all text and images together in the same document and in the desired order.

Design orders will need to be received by August 24, 2020.

If you have any questions regarding poster session services for the ARS 66th Annual Meeting, please contact Genigraphics at 1-800-790-4001 (US & Canada). Overseas customers please call: +(1) 913-441-1410. You may contact us by email at [info@genigraphics.com](mailto:info@genigraphics.com).



# Genigraphics®

407 Belt Line Rd #109  
Collinsville, IL 62234  
800-790-4001